

Audit and Accountability Committee



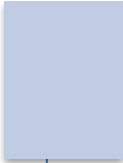
Pre-Solicitation Briefing for Household Hazardous Waste Collection, Characterization, Packaging, Transportation, Recycling, and Disposal Services

Date: February 23, 2022

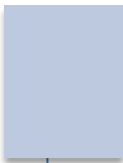
Presented by: David Newman, Director, Solid Waste Management Department

Project & Solicitation Overview

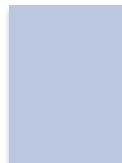
Contract to provide collection, characterization, packaging, transportation, recycling, and disposal services of household hazardous waste (HHW) at City drop-off facilities.



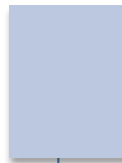
Solicitation Type:
Request for Proposals (RFP)



Estimated Value:
\$1.9M annually; \$9.5M total contract



Proposed Term:
3 years with 2, 1-year extensions



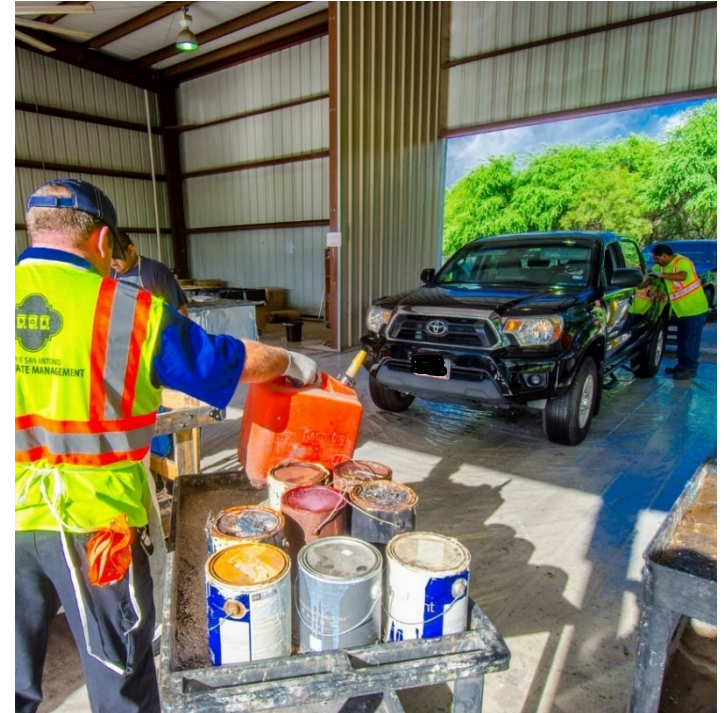
Current Contract Status:
Expires 9/30/2022

HHW Collection

Household Hazardous Waste (HHW) is toxic, corrosive, flammable, and/or dangerous and includes chemicals like paint, cleaners, and pesticides and batteries.



- A – 1800 Wurzbach Parkway, 78216
 - Open monthly, first Friday & Saturday
- B – 7030 Culebra Road, 78238
 - Open every Tuesday-Saturday
- C – 2755 Rigsby Road, 78222
 - Open quarterly



Solicitation Overview

Outreach		Evaluation Voting Members
NIGP Codes Identified	92645 - Hazardous Materials and Waste Services	David McCary, Assistant City Manager, City Manager's Office
Number of Vendors to be Notified	Central Vendor Registry: 120 Veteran Owned Small Business (SBA/SCTRCA): 1,608 Targeted Vendor Outreach: 3	David Newman, Director, Solid Waste Management Department
Advertising	TVSA Channel 21 COSA Bidding Opportunities website Express News	Andrew Gutierrez, Assistant Director, Solid Waste Management Department
		Audrey Zamora-Johnson, Assistant to the Director, Solid Waste Management Department
		Julia Murphy, Deputy Sustainability Officer, Office of Sustainability

Solicitation Requirements

Evaluation Criteria

Experience, Background, Qualifications: 35 points

Proposed Plan: 25 points

Pricing: 15 points

SBEDA Program: 10 points (5 SBE pts – 5 M/WBE pts)

Local Preference Program: 10 points

Veteran Owned Small Business Preference Program: 5 points

Additional Requirements

Audited Financial Statements: Required

SBEDA Subcontracting Requirement: 15% M/WBE

SBEDA Goal Setting Overview

Goal Setting Committee Members

David Newman, Director, Solid Waste Management Department
Norbert Dziuk, Assistant Director, Finance Department
Nikki Ramos, Assistant Director, Parks & Recreation Department
Michael Sindon, Economic Development Administrator, Economic Development Department
Linda Lopez George, San Antonio Citizen-Member

API Applied

- SBEDA Program Criteria = 10 points
- SBE Prime Contract Program = 5 points
 - M/WBE Prime Contract Program = 5 points
- SBEDA Subcontracting Requirements: 15% M/WBE Subcontracting
- Self-performance by Prime respondents will count toward subcontracting goals.
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Availability Analysis

- APIs are supported by the following analysis on a contract-by-contract basis:
- Opportunities for S/M/WBEs within the scope of work
 - Percentage of S/M/WBEs available in the Central Vendor Registry
 - Utilization of S/M/WBEs on historic projects similar in nature

Project Timeline

